

Frequently asked questions regarding Cage policies

Why do I have to sign my name on the Video equipment list in addition to filling out a request sheet?

This is to prevent equipment overbooking and any inconvenience to our students and give them instant verification of availability.

I signed up for overnight equipment does that guarantee me equipment?

The Cage-Cave can not guarantee equipment for overnight checkout. It is best to call the cage early Saturday and ask about availability. Is it best to show up as soon as the equipment becomes available or to call very early in the morning and let the cage know you are coming to get your overnight equipment.

I am the first to sign up for equipment, does that mean I get priority over someone else that is further down the list?

Equipment is available first come first serve during the available pick up times.

I've come to the cage and my request was not authorized, does this mean its denied?

No, but we will not authorize equipment **until** all paper work and information is filled out completely. This includes name, ID #, phone number. If a request is denied we will write why on the sheet and attempt to contact the student.

Why do we have to physically sign all checkout invoices?

It's a way to protect all customers from getting charged unnecessary fees. By double checking the information on the invoice against what you are taking physically, you'll be able to prevent any item getting charged to your account by accident. By signing the form you are acknowledging that all the equipment listed above is indeed what you are taking.

Why do I have to have my ID when checking equipment out?

Only active students that are currently enrolled or graduates that prearrange studio time with the department director are allowed to use cage equipment.

